Policy of the Board of Directors

UTILITY ACCOUNT DEPOSITS

New Service Connection Deposits

1. All requests for services rendered by the Trinity Public Utilities District (District) shall be required to pay a deposit, if any of the following apply:

   A. The customer has not had an active service with the District for the previous twelve (12) month period;

   B. The customer does not receive a "Waived Deposit" decision from Online Utility Exchange when a soft credit check is performed;

   C. The customer had a previously established utility account with this District, evidencing that in the most current twelve (12) month period of service they have had , two (2) or more disconnection notices, one (1) or more disconnections for non-pay, and/or two (2) or more non-sufficient funds check (NSF); or

   D. A customer has unsealed, opened, damaged, rewired, altered, or in any way tampered with the District's meter or meter service equipment.

2. If a customer provides the District with (1) one or more NSF checks to avoid disconnection for nonpayment, a deposit will be required along with any other required fees to avoid service disconnection (unless a notice of bank error is submitted to the District).

3. The deposit, if applicable, shall equal:

   A. "Maximum Deposit" decision by Online Utility Exchange will equal two month's average consumption based on the previous twelve (12) month period of consumption at the service location to be connected (or at Management's discretion, a lower amount, if there are compelling reasons to believe that the new customer will use significantly less power than the previous customer) or a "Minimum Deposit" decision by Online Utility Exchange will equal $150 for Residential service or $200 for Commercial service will be required; or

   B. If the service is a new line extension, deposit required for Commercial service will be based on the service panel amperage, if no customer history exists. The minimum deposit for a 200 amp panel will be $200, the minimum deposit for a 400 amp panel will be $400, the minimum deposit for a 600 amp panel will be $600, etc.

   C. If the service is a new line extension, the minimum deposit required for High Impact Load service will be based on the service panel amperage. The

minimum deposit for a 200 amp panel will be $2,000, the minimum deposit for a 400 amp panel will be $3,000, the minimum deposit for service larger than 400 amps will be $6,000. Deposits for High Impact Load service will not be waived with a letter of credit.

4. Utility Account deposits for new line extensions will be collected at the same time the payment for the line extension is collected.

5. If District Staff becomes aware of an increase in usage at a location that a deposit is being held, Staff will recalculate the deposit, contact the customer, and bill the increased deposit on the customer's next utility bill.

Additional Deposits

1. The District shall require twice the deposit amount (as calculated above) under any of the following situations:

   A. A customer applying for service has a previous unpaid balance with the District. The amounts previously termed uncollectible shall also be paid in full as a condition of reestablishing service.

   B. A customer has unsealed, opened, damaged, rewired, altered, or in any way tampered with the District's meter or meter service equipment.

Deposit Refunding

1. The District shall review customer accounts on a monthly basis for determination of deposit refund eligibility. Deposits shall be refunded if the during the last twelve (12) months, all of the following apply:
   A. Account has not been disconnected for non-payment,
   B. Account has not received more than one (1) Disconnection Notice,
   C. Customer has not tendered more than one (1) NSF check for payment of utility services.
   D. Account is not classified as a High Impact Load service.

2. The refund will be made by crediting the active account, beginning with the billing month following refund eligibility.

3. If the account is closed, and some or all of the deposit is being held by the District, then the deposit will first be applied to any amounts owed to the District by the customer on any active account or closed account. Any remaining deposit funds will be refunded to the customer.

At any time a deposit can be waived or altered at Management's discretion.



Michael Rourke, President